

Marsworth CE Infant School



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Headteacher: Mrs Angela Polatci

15th October 2020

TO: PARENTS/GUARDIANS OF ALL CHILDREN ATTENDING SCHOOL

Dear Parent

SCHOOL GOVERNING BODY – ELECTION OF PARENT GOVERNORS

There are two vacancies available for Governor positions directly elected by the parents from December 2020 and I am therefore writing to invite nominations. Parents who are nominated for election must be proposed and seconded in writing, with nominations being signed by the proposer and seconder; the person nominated must also state in writing that he or she is willing to stand for election. Those eligible to stand are the parents or guardians of pupils who are currently registered pupils at this school. The proposer and seconder must also have a child currently in attendance at the school.

The term of office will be for a period of 4 years. A parent whose child leaves the school may continue as a Parent Governor until the end of their term of office, if he or she so wishes.

Nominations should be sent to me to arrive no later than 3.15 pm on the closing date for nominations which is Friday 20th November 2020. If there are more than two candidates, a postal ballot will be held.

The ballot will be entirely secret and a further letter about the arrangements will be sent to you. All parents whose child/children attend this school will be entitled to vote in the postal ballot and voting will be on the basis of one vote per parent/legal guardian per place available. Before the ballot takes place we would hope to arrange a meeting when parents would have an opportunity to meet the candidates who have been nominated for election. We would also anticipate circulating information from the candidates to all parents, for the benefit of the parents who may be unable to attend this meeting.

If it proves impossible to fill the vacancy, the Governing Body has the right to make an appointment in order to fill the required number of Parent Governor places on the Governing Body. If the need to do this arises, the Governing Body would first of all consider appointing parents who have a child on roll at the school, then parents of a former pupil at the school, and finally parents of a child of or under compulsory school age.

Please note that governor will be required to produce evidence of identity and will be required to obtain a disclosure from the DBS.



Healthy School

Parents may be interested in the overall constitution of the Governing Body, which is as follows:

- 1 Governor appointed by Local Authority Governor
- 7 Foundation Governors: 1 ex-officio; 2 appointed by the Diocese of Oxford; 4 appointed by the Parochial Church Council
- 2 Parent Governors
- 2 Staff Governors including the headteacher, elected by other staff at the school

A full list of the names of the School Governors will be available as soon as all the appointments have been finalised.

I enclose a slip for use in the nominating procedure for Parent Governors, which parents may find useful, but a separate nomination letter is just as acceptable. Please return the slip or letter by 20th November 2020.

Yours sincerely
Mrs Angela Polatci
Headteacher

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I wish to be nominated for the position of Parent Governor

OR

I wish to nominate for the position of Parent Governor.

SIGNED:.....

DATE:.....

SECONDED:..... DATE:.....

I am prepared to accept this nomination.....

DATE..... Please return to the Headteacher by 20th November 2020

In the event of an election, candidates will be asked to provide information about themselves and their reasons for wishing to be a Parent Governor, in no more than 200 words, for distribution to parents.

